

## Stewardship and Mission Committee

1. Co-ordinate the yearly mission giving offerings chosen by the session and could include: **One Great Hour of Sharing** during Lent and dedicated on Easter, **Peacemaking** in September/October and dedicated on World Communion Sunday, and **Christmas Joy** during Advent and dedicated on the Sunday before Christmas.

For denomination sponsored special offerings, order the materials about 3 months prior, make sure all materials have been ordered through the PC/USA (phone number 1-800-524-2612 or download orders from the website [www.pcusa.org](http://www.pcusa.org)) Standing orders may automatically come to the person that is the last on the PC/USA's mailing list so check first with the prior committee chair before placing any orders. If orders are placed, be aware that they will not ship to a PO box.

About one month prior to the offering being dedicated, be sure to put the specific offering envelopes in the pews. The envelopes are sent from PC/USA with the other materials.

Write Moments for Mission in the weeks leading up to dedicating the offering. Information is sent with materials from PC/USA and much can be gleaned from this when writing the Moments for Mission. On the 3 to 4 Sundays prior to dedicating the offering, plan to do a Moment for Mission during the worship service or ask for assistance if needed.

2. Many other mission opportunities come along throughout the year. Keeping focused on our church's mission of helping the hungry and children, share with Session any possible opportunities that might be supportive of our church's mission. If Session approves supporting an opportunity, spearheading the endeavor will be required.

3. Oversee the church's certification as an Earth Care Congregation.

- Encourage participation in the yearly audit to re-certify the church as an Earth Care Congregation.
- Issue bulletin announcements and newsletter articles to encourage church family to consider the importance of environmental and social justice stewardship.
- Conduct activities as appropriate to fulfill the Earth Care pledge.

4. Through discussion with Session, a Stewardship letter may be requested. If so, coordinating the writing, copying, and mailing of the letter will be required.

5. Any other requests from Session related to Stewardship and Mission will be sent to the committee and it will be the committee's responsibility to coordinate and follow through on the request.

6. Promote the collection of food and oversee the delivery of the food to the food pantry in Mt Upton at the Methodist church.

7. Shall submit a monthly report to session about the activities within the scope of the above areas.

8. Shall submit summary of committee's work during the past year in December for the annual report to the congregation.

adopted December 2011  
revised February 2014  
revised November 2014  
revised March 2016