

**The United Presbyterian Church of East Guilford
Regular Session Meeting**

A regular monthly meeting of the Session of the United Presbyterian Church of East Guilford was held July 11, 2017 at the church. The meeting was called to order at 6:00 PM with prayer by Rev. Patty Wolff.

Elders Present: Jan Lafayette, Sharon Havens, Gordon Spreutels, April Geiger, Patty Wolff, moderator; with a quorum being present.

Elders Excused: Judy Ives

Elders Absent: none

Guests: none

The **Clerk of Session Report:**

Membership Roll

Last report.....	53
Gains:.....	0
Losses:	0
Membership Roll, this report.....	53

Sacraments

Communion.....	1
Infant Baptism.....	0
Adult Baptism.....	0
Weddings.....	0
Funerals.....	0

The following **Communications** were received:

Thank you from Presbyterian Historical Association for our donation.

Consent Agenda:

- Reviewed and set agenda for meeting.
- Approval of June minutes.
- Approval of standing committee reports.
- Approval of Clerk of Session report.
- Approval of Pastor's report and mileage
- Receipt of treasurer's report for June

Consent agenda was moved and passed including the following:

Approved given for recent personnel committee meeting minutes, the new Pastor's job description and a change to Secretary's job description (to include 4 Sundays paid time off).

Continuing Education week for Patty in October and vacation days in August and December were approved.

Worship Committee, Judy Ives and Jan Lafayette, chairs:

Communion was held on July 2nd with Pastor Patty officiating and Roy and Sally Straka serving.

Building and Grounds, Gordon Spreutels, chair:

Construction in kitchen is moving along. Gordon will meet with the kitchen committee to discuss the cancelation of the order for dish dolly on wheels because it is still backordered, input on shelving needs, set up kitchen training, and written instructions.

Parish Life, Sharon Havens, chair:

No report

Mission & Stewardship:

No report

Nominating Committee:

No report

Personnel Committee, Jan Lafayette, chair:

Personnel Committee meeting was held July 6th, with no meeting in August. There are new pastor and secretary job descriptions to be put in the manual of operations. Topic of discussion included Patty's ministry assessment and giving the organist paid time off each year.

Presbytery Report:

No report

Pastor's Report:

Pastor Patty works with Operation Merry Christmas and processes payments for them. She requests and received approval for continuing ed Boundary Awareness for the week of October 16 through the 22nd. Patty would like to have vacation August 14-20 and December 25 through January 1st and this was approved. Patty continues the Bible Study classes in the morning and afternoon once a week.

Old Business:

Patty will contact Mikalia to decide which date will work for joining the church.
Tabled discussion on new printer.

Yard sale: Gordon will set up his canopy; some of the items donated and the bake sale can be set up inside; April will take care of cash box; Patty will write Tri-Town article; Rita Kane was given permission to take some of the items left for Klee House fundraiser; Jan will change church sign and get on WCDO community calendar; Gordon will help with trash; April will pick up TV from Patty's. Any leftover items will be given to Nex-to-New shop, St Paul's mission and the local library for book sales. Kathy will do the advertisement in the Pennysaver and put up the road signs.

Devotions:

Discussed the story of Gideon and the question: How can we trust in God to accomplish things when we think we are too small to accomplish them?

New Business:

Decided against coffee hour this Sunday July 16th because it is too late to inform others and because the yard sale will be setting up in the fellowship hall. Jan has contacted the Egli family.

Kitchen: Approved a 'trial dinner' for late August with the Ladies' group planning it.

Approved use of building by Sandy Dumond on August 12th

Personnel Committee: Session recommends paid time off for Organist/Choir Director. Possibility of paying treasurer needs further discussion; Patty will present Personnel Committee's proposal for filling the upcoming vacancy in the sexton position to congregation during worship.

Special Sunday Worship Ideas: discussed Patty's ideas: World Communion Sunday; Reformation Sunday, Hunger and Homelessness, Evangelism and Bible Translation.

Executive Session from 7:34 PM to 8:08 PM to discuss Patty's Ministry Assessment.

Reviewed building use form regarding the kitchen and it is on the form.

Our next meeting of the session will be August 8, 2017 at 6:00PM at the church. With there being no further business, the meeting was adjourned with prayer by Jan Lafayette at 8:19 PM.

Submitted by:

Jan Lafayette, Ruling Elder