

# **The United Presbyterian Church of East Guilford, New York**

**P.O. Box 147  
Sidney, NY 13838-0147  
[www.eastguilfordpc.org](http://www.eastguilfordpc.org)**

## **An Earth Care Congregation**

**Rev. Patty Wolff, Moderator**

### **Annual Corporation & Congregation Meeting**

**January 19, 2020 10:45AM**

#### **AGENDA:**

Call to Order, Devotions, Opening prayer  
Clerk of Session report  
Pastor's report  
Presbyterian Women report  
Bible Study report  
Parish Life report  
Building and Grounds report  
Stewardship and Mission report  
Worship report  
Church Historian Report  
Statement of Financial Position  
Personnel Committee report  
Statement of Income and Expenses  
2020 Budget  
Pastor's terms of call  
Acceptance of budget, terms of call and reports  
Nominating Committee report  
2020 Nominating Committee election  
Reading and acceptance of minutes  
Adjournment

## The Clerk of Session Report

Enrollment January 1, 2019_____	51
Gains via transfer: _____	0
Gains, confession of faith_____	0
Gains, reaffirmation of faith_____	0
Losses via death: Beulah Lodovice DOD 15 Feb 2019_____	1
Losses to removal from roll _____	0
Losses via transfer:_____	0
Enrollment December 31, 2019_____	50
Sacrament of Communion _____	13
Infant Baptism: Cato Unmack_____	1
Adult Baptism _____	0
Weddings _____	0
Funerals/Memorials: Beulah Lodovice _____	1

Pastor Patty Wolff, Teaching Elder

Organist and Choir Director: Judy Ives

Worship services held each Sunday at 9:00 am in the sanctuary or fellowship hall with an average attendance of 24. Joint services with First Presbyterian Church of Bainbridge were held in East Guilford on July 7, 14, 21, 28, September 22, November 3 and 17 and in Bainbridge May 5, 26, August 4, 11, 18, 25, and December 29.

Ruling Elders on Session for 2019: Jan Lafayette (class of 2019; resigned August 2019), Sharon Havens (class of 2020), Becky Holley (class of 2021), Judy Ives (class of 2019), Dave Williams (class of 2020) and Kathy Schmidt (serving remainder of Jan's term).

Clerk of Session: Katherine Hager Schmidt (class of 2020)

Treasurer: April Ray (class of 2020)

Assistant Treasurers: Elma Taylor and Marie Spreutels (class of 2020)

Financial Secretary: Lola Palmer (class of 2020)

Personnel Committee: Jan Lafayette (resigned August 2019), Sandy Egli, Kathy Williams, Becky Holley (effective August 2019)

Financial Review Committee: Roy Straka, Mark Baldwin

Sexual Misconduct Contact Persons: Jan Lafayette, Roy Straka

Nominating Committee: Sharon Havens, chair, Sandy Egli (congregational member), Becky Holley (session member), open seat for congregational member as Kathy Schmidt was removed upon becoming a session member.

Church Secretary: vacant

Church Historian: Tina Pabst

Sexton: monthly volunteers from congregation

The session meeting minutes are posted on the church's website [www.eastguilfordpc.org](http://www.eastguilfordpc.org)

## Membership List as of December 31, 2019

1	BALDWIN, MARK	24	LAFAYETTE, ROBIN	46	WARREN, JOYCE
2	BARTLETT, AUDREY	25	AVERSA, SARA	47	WILLIAMS, DAVID
3	BARTLETT, JAMES	26	LODOVICE, TERRY	48	WILLIAMS, KATHRYN
4	BEAN, MAKALIA	27	OHL, WILLIAM	49	WILLIAMS, JANICE
5	BRADSHAW, DIANE	28	PALMER, GERALD	50	WILLIAMS, MARY
6	CLUNE, AL	29	PALMER, IRVING		
7	COLE, DON	30	PALMER, JILL		
8	COLE, JANCY	31	PALMER, LOLA		
9	DAVIS, CHRISTINE	32	PALMER, NORMA		
10	DAVIS, JOHN	33	PALMER, RICHARD		
11	DAVIS, WILLIAM	34	SCHMIDT, KATHERINE		
12	DUMOND, SANDRA	35	SHUPPERD, JERRI		
13	EGLI, SANDRA	36	SHUPPERD, TIMOTHY		
14	ELLIOTT, BRUCE	37	SPILLETT, KATHLEEN		
15	FERRARA, DORIS	38	SPREUTELS, GORDON		
16	GOULD, ARDIS	39	SPREUTELS, MARIE		
17	RAY, APRIL	40	STRAKA, ROY		
18	HAVENS, SHARON	41	STRAKA, SALLY		
19	HOFFMAN, CERICE	42	TAYLOR, ELMA		
20	HOLLEY, FRANK	43	TAYLOR, RAYMOND		
21	HOLLEY, REBECCA	44	UTTER, TINA		
22	IVES, JUDITH	45	VANVALKENBERG, JEAN		
23	LAFAYETTE, JAN				

## Pastor's Report 2020

Dear Friends in Christ,

As we close 2019, I find we have so much to be thankful for, as God has continued to support the work we are doing in God's name.

Two of our primary mission projects, our support of Bible translation through JAARS, and our support of the Sidney community through the Blessing Box, continue to thrive. Communications left for us on the note pad in the Blessing Box show our work is appreciated by the unnamed friends who use the box on a weekly basis to supplement their family's needs. The folks at JAARS also continue to acknowledge our consistent support of their mission whose goals we share – to get copies of God's word into the hands of all God's people in their heart languages. In this way, we continue to fulfill God's command to Abraham, "Go, and be a blessing!"

Our other programs have likewise been blessed – and believe me – for a little church we have done A LOT! In March, our church froze (YIKES!) through no fault of our own, and we came through it like champs, worshipping with Bainbridge and treating Mirabito's to ice cream in winter for their willingness to uphold their commitments to us. We celebrated Earth Day in April with a special worship service, and participated in an ecumenical Memorial Day Service in Bainbridge with all the Bainbridge Churches. Our very own Chef Makalia held a Korean Cooking class, the second class she led in our new kitchen, and we invited folks from the local community; and in December we supported another GMU family with gifts and a "mountain of food" that was as big as it has been in other years! Ecumenical Good Friday and Thanksgiving services were also well attended as the Sidney Ministerium welcomed new members Rev. John Helgeson (Masonville Federated) and Deacon Dale Van Wormer (St. Paul's Episcopal).

On December 14, 2019, Operation Merry Christmas hosted its first giveaway in its new quarters at the Sidney Hospital. The project served an amazing 120 children from over 80 different families. Operation Merry Christmas also continued to support a number of community projects as it has over the years, on an “as needed” basis, and finished its support of a local college student who completed her program this December.

Perhaps the most interesting thing we did this past year was to share joint worship with Bainbridge during July and August. In July, worship services were held at East Guilford and we welcomed our Bainbridge sisters and brothers at 9:00 AM. We even hosted a baptism for the UK-based grandson of Violet and Phil Wade. On July 28, 2019, Cato Unmack splashed and giggled his way into the family of God. It was a glorious sight. All the joint worship services were well received by both congregations which praised their energy, music, and fellowship. Whether we go forward in this way remains to be seen as we continue our discernment to determine where God is calling us next. Even if we decide to leave things as they are, the summer was fun and energizing: a gift from God in a world where the church is deemed irrelevant and out of touch with the needs of today’s younger people.

I look forward with hope and anticipation to 2020. My thanks to all of you for all you do and all you bring to the community. Thanks again for being the caring congregation you are. In all we do together and separately..... *Soli Deo Gloria!* [To God alone be the glory!]

Yours in Christ,

Pastor Patty

## **The Presbyterian Women Report**

### 2019 Summary

1. The women met eight times with an average attendance of twelve.
2. Planned a lasagna dinner for April 27 serving about 100 people.
3. Planned a roast beef dinner for October 11 serving about 240 people.
4. Held luncheon for Beulah Lodovice’s family on April 6.
5. Had several coffee hours during 2019.
6. Yard and Bake Sale was held on June 29.
7. Collected food and gifts at Christmastime for a GMU family.
8. Held blanket Sunday May 12.
9. Gave \$100.00 to Operation Merry Christmas.
10. Contributed \$2500 to the Church treasury.

Submitted by Kathy Williams

## Presbyterian Women's Treasurer Report

<b>Balance as of December 30, 2018</b>	<b>\$2241.92</b>
INCOME:	
Meeting Collections	\$ 85.50
Lasagna Supper	\$ 911.00
Sale of pans of lasagna	\$ 65.00
Cash back for dinner	\$ 100.00
Bake Sale	\$ 317.75
Blanket Sunday	\$ 155.00
Donation for R.B. dinner	\$ 400.00
Proceeds for R.B.dinner	\$ 2780.00
Sold 2 roast & one dinner	\$ 96.00
Return of Pennysaver ad	\$ 35.15
Subtotal:	\$4945.40
	<b>\$7187.32</b>
DISBURSEMENTS:	
Sign Holders	\$ 151.00
Lasagna Supper supplies	\$ 288.55
Lasagna supper cash	\$ 100.00
Blanket Sunday	\$ 155.00
R.B. dinner supplies	\$ 154.32
Pennysaver AD	\$ 35.15
Roast Beef	\$ 451.17
Cash for R.B. dinner	\$ 150.00
Rolls for R.B. dinner	\$ 39.90
Veggies for RB dinner	\$ 47.00
Donation to Church	\$2500.00
Operation Merry Christmas.	\$ 100.00
Pastor's gift	\$ 50.00
Church Family turkey breast.	\$ 16.56
<b>Subtotal</b>	<b>\$4238.65</b>
<b>Balance as of Dec. 31, 2019</b>	<b>\$ 2948.67</b>

Respectfully submitted by Lola Palmer, treasurer

## Presbyterian Women's Sunshine

The Sunshine treasury of the Presbytery Women's group as of November 2019 has a balance of \$91.27. 63 cards were sent, including 11 Christmas cards to our people in Florida and in assisted living homes.  
Submitted by Joyce Warren

## **Bible Study**

We celebrated our fifteenth year of reading and studying the Bible as a morning group in February. We met forty-seven times with five to nine participants each time. In 2019 we read from II Chronicles:29 to the end of the book, Micah, Hosea, Joel, Amos, Obadiah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah, Malachi, Job: 1-23. We meet at 8 am on Wednesday and invite others to join us.

Respectfully submitted by David Williams

The afternoon Bible Study is held at the church at 2:30 p.m. in good weather and at the manse when the weather turns colder. We have an average of 3 people attending. We discuss a verse from Proverbs and a chapter from the Bible. We finished Job and are now studying Matthew.

Respectfully submitted by Sharon Havens

## **Parish Life Report**

There were coffee hours on March 3 and March 17; the latter was followed by a make your own sundae. On May 5 we held a luncheon after church. On July 25<sup>th</sup> we had a Korean cooking class lead by Makalia Bean.

Respectfully submitted Sharon Havens- chairperson, Kathy Williams and Elma Taylor, committee members

## **Building and Grounds Report**

Highlights for this year are:

1. Our heating system froze up in early February resulting in significant damage to the baseboard heating units. This event was due to our fuel supplier's failure to deliver fuel. Our supplier paid for nearly all the repair costs.
2. The concrete block wall beneath the Bilco door leading to the sanctuary basement area heaved due to the cold weather requiring partial demolition and reconstruction. Doug Williams and Don Cole assisted with this project.
3. A high air moisture situation in the sanctuary basement was causing concern with a potential mold problem. A dehumidifier and a pump were installed with a drain pipe leading to the gutter downspout system. This work was done in conjunction with the Bilco door repairs.
4. Thanks to Gordon Spreutels and Gerry Harris for volunteering their services again to help keep the lawn and grounds nicely manicured.
5. Gordon Spreutels and Don Cole power-washed as much of the siding as they were able to reach.
6. The rear (Sunday School wing) outdoor basement door and the Sunday School windows were all painted and primed. Thanks again to Don Cole for his help.
7. A used electric pole was donated by Steve Clark to mount an outdoor light. Gordon Spreutels, Tim DuMond and Jim Johnson all had a hand in this work.
8. To reduce the danger of future heating failures a freeze alarm has been installed and procedures for dealing with a heating emergency have been developed. The freeze alarm unit is located on the shelf near the doorway separating the dining area from the kitchen. Instructions and procedures are to be found in the Manual of Operations.

Submitted by Dave Williams

## **Stewardship and Mission Support**

Mission giving from our church is a joy to report. We collected \$268 for the 2018 Christmas Joy Offering and \$443 for the 2019 Christmas Joy Offering. We donated \$100 to the Good Shepherd communities earlier this year and \$100 to Good Shepherd in honor of Doris Ferrara. JAARS mission fund recently sent out over \$100 (again) but this is not the total for the year. We donated \$480.76 to One Great Hour of Sharing. We continued our support of Lusi Digal in India with \$250 toward her college tuition,

Our Blessing Box has elicited interest on our Facebook page. It is being used steadily. Congregation members donate to fill it, Pastor Patty fills it, a monthly donation of \$50 from Bainbridge Presbyterian goes to supplying it. Judy also checks and fills it twice a week. There were many donations to the produce table in the summer and leftover items were taken to the Mt Upton food pantry or used in the blessing box.

Our Earth Care certification has been renewed. An Earth Care bulletin board is in the fellowship room, set up by Jan and Kathy S. It has regular updates of recycling or earth renewal suggestions. We celebrated Earth Day with a special service of songs, slides and readings on April 28.

Submitted by Judy Ives

## **Worship Report**

The East Guilford congregation met for regular worship in the sanctuary or the fellowship room at 9 AM during 2019. There were several joint worship Sundays with Bainbridge in either sanctuary. The month of July was joint services each Sunday in East Guilford at 9 AM. The month of August was joint services in Bainbridge Presbyterian Church at 10 AM. Worship was led by Pastor Patricia Wolff except for designated vacation days or study leaves. Fred Downs led worship on March 3 and November 17, Terri Barnhart led a joint worship in Bainbridge on May 5, and Rev. Dr. Barbara Renton led worship on May 12. The Sacrament of the Lord's Supper was celebrated the first Sunday of each month with the exception of August when joint services were held in Bainbridge and in December when it was celebrated on the second Sunday due to bad weather.

Becky Holley was installed as ruling elder on the session on March 17.

Special worship services included:

Joint Ash Wednesday service in Bainbridge

Palm Sunday with palms to wave

Easter Sunday on April 21

Earth Care Sunday on April 28

Afternoon of Music on May 19

Christmas Eve service on December 24

Church family members assisted with reading and the lighting of the Advent wreath.

Lilies at Easter and poinsettias at Christmas were ordered and delivered to the church using donations from the congregation. All flowers were dedicated in honor or in memory of loved ones.

Respectfully submitted by Judy Ives

## Church Historian Report

As this is my first report, I will begin with all I have received so far and that dates back approximately 3 years. I have received some photos from the late Beulah Lodovice, a CD of mainly youth group activities from Jan Lafayette, the large East Guilford collection of Norma Palmer was made available to me, and some photos, news clippings, etc. from Dave Williams via Connie Schlafer's estate. Many of the photos have been scanned and put on either the East Guilford Facebook page, which I created, or the East Guilford Presbyterian Church Facebook page. People have seemed to enjoy the postings with several positive comments which generate further discussion and additional photos. I have a small scrapbook of miscellaneous news clippings, some Schlafer related, and photos of our 150th anniversary.

Our church has a rich history. As early as 1831 a committee was organized with the intention of forming a church, but for the next 20 years the congregation held services in several schoolhouses. In 1851 the decision was made to erect a building which was completed in 1852 with land donated by Matthew Miller.

I would be pleased to receive any historical photos of the general East Guilford area and especially "people" photos of church activities, growing up in East Guilford, or genealogical photos of church members. I can scan them quickly and return them or do the scans right in your own home. Please share, and remember your childhood photos are now historical!

Thanks to all who have contributed already!  
Respectfully submitted by Tina Utter

**Note:** The church received a microfilm reader from the Sidney Historical Society this year for reading the microfiche files of the church's historical documents. This will enable members and researchers to read the many historical documents which are now housed in the Presbyterian Historical Society in Philadelphia. The documents that have been microfilmed include session minutes and registers starting in 1832, annual reports, financial reports, ladies aid, Christian ed, men's club, Sunday school, couples club, youth fellowship, Presbyterian women, wills and bequests, pamphlets, photographs, newspaper articles and many other items from the last 188 years.



## Statement of Financial Position as of December 31, 2019

### ASSETS

#### Current Assets

##### Checking/Savings

Checking-NBT Regular 13,833.74

NBT Money Management Account 13,138.18

Total Checking/Savings 26,971.92

Total Current Assets 26,971.92

#### Other Assets

Merrill Lynch Account @ Market Value 17,854.28

New Covenant Mutual Fund @ Market Value 95,927.42

Total Other Assets 113,781.70

**TOTAL ASSETS 140,753.62**

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Other Current Liabilities

##### Pass Through 100%

Christmas Joy 195.00

Food Bank 5.00

JAARS 344.62

Total Pass Through 100% 544.62

Total Liabilities 544.62

#### Equity

Unrestricted Net Assets 133,634.40

Net Income 6,574.60

Total Equity 140,209.00

**TOTAL LIABILITIES & EQUITY 140,753.62**

Prepared by April Ray, Church Treasurer

### Personnel Committee Report

The Personnel Committee, consisting of Jan Lafayette (Becky Holley), Sandra Egli, Kathy Williams and Rev. Patty Wolff held 4 quarterly meetings this year. Committee activities included the following:

- Accepted resignation of church secretary, Aimee Hardy. Patty will prepare the powerpoint minus announcements.
- Continued to support and organize volunteers who are cleaning the church.
- The group discussed many helpful suggestions for proceeding with the discernment process.
- Pastor Patty asked that her terms of call for 2020 remain the same as they were for 2019. The committee agreed by consensus.

Respectfully submitted by Sandy Egli

**Statement of Income and Expenses for the year ended December 31, 2019**  
**and 2020 Proposed Budget**

	Actual	Budget	Proposed Budget
	<u>Jan - Dec 2019</u>	<u>2019</u>	<u>2020</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Envelope Offerings	55,460.73	50,000.00	51,000.00
Initial	22.00		
Interest			
Merrill Lynch interest income	291.06	250.00	280.00
NBT/MM account interest	4.00	4.80	4.00
New Covenant Mutual Funds inc.	731.67	786.20	730.00
<b>Total Interest</b>	<u>1,026.73</u>	<u>1,041.00</u>	<u>1,014.00</u>
Loose Offerings	1,411.00	1,000.00	1,000.00
Memorial	1,675.00	150.00	1,000.00
Miscellaneous	2,525.00	1,500.00	1,500.00
Per Capita	750.40	850.00	700.00
Upper Room	37.10	40.00	40.00
Use of Church	50.00	150.00	50.00
Yard Sale	1,215.15	1,300.00	1,000.00
<b>Total Income</b>	<u><b>64,173.11</b></u>	<u><b>56,031.00</b></u>	<u><b>57,304.00</b></u>
<b>Expense</b>			
<b>Benevolence</b>			
Christmas Joy	150.00		
Missions	2,450.00	2,000.00	1,500.00
<b>Total Benevolence</b>	<u>2,600.00</u>	<u>2,000.00</u>	
<b>Building and Maintenance</b>			
Electric	798.47	900.00	800.00
Fuel Oil	2,292.19	1,800.00	2,000.00
Insurance	2,055.44	2,000.00	2,000.00
Propane	26.31	50.00	50.00
Repairs & Maintenance	630.21	1,500.00	1,000.00
Snow Plowing	200.00	250.00	250.00
Water	191.60	200.00	190.00
<b>Total Building and Maintenance</b>	<u>6,194.22</u>	<u>6,700.00</u>	
<b>Local Ministry</b>			
Cleaning	335.00	150.00	-
Cleaning Supplies	9.28	200.00	100.00
Local Office Expense	391.16	450.00	450.00

Expenses con't	Actual	Budget	Proposed Budget
	Jan - Dec 2019	2019	2020
Miscellaneous	192.91		250.00
Music	322.00	300.00	300.00
Organist	4,521.40	5,400.00	5,400.00
Secretary	320.00	1,920.00	-
Supplies	139.75	500.00	500.00
Supply Pastor	441.64	850.00	800.00
Telephone & Internet	1,085.69	1,100.00	1,100.00
Upper Room Exp	69.00	69.00	69.00
<b>Total Local Ministry</b>	<b>7,827.83</b>	<b>10,939.00</b>	
<b>Pastoral Ministry</b>			
Continuing Education	356.19	500.00	500.00
mileage	506.24	350.00	350.00
<b>Pastor Benefits</b>			
Death/Disability benefits	260.76	269.76	
Dental insurance	218.04	221.88	
Medical Insurance	6,520.20	6,540.28	
Pension benefits	2,868.96	2,968.08	
Vision Eyewear	22.92	0.00	
<b>Total Pastor Benefits</b>	<b>9,890.88</b>	<b>10,000.00</b>	<b>10,388.00</b>
<b>Pastoral Salary</b>	<b>28,076.16</b>	<b>28,146.00</b>	<b>28,076.00</b>
<b>Total Pastoral Ministry</b>	<b>38,829.47</b>	<b>38,996.00</b>	
<b>PerCapita</b>	<b>2,108.68</b>	<b>2,108.70</b>	<b>2,068.05</b>
<b>Total Expense</b>	<b>57,560.20</b>	<b>60,743.70</b>	<b>58,141.05</b>
<b>Net Ordinary Income</b>	<b>6,612.91</b>	<b>-4,712.70</b>	
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Blessing Box-cost of groceries	38.31		
<b>Total Other Expense</b>	<b>38.31</b>		
<b>Net Other Income</b>	<b>-38.31</b>		
<b>Net Income</b>	<b>6,574.60</b>	<b>-4,712.70</b>	<b>(837.05)</b>

Prepared by April Ray, Treasurer

## **Pastor's Terms of Call**

The Session proposes no change to Rev. Patricia Wolff's half-time salary of \$28,076 through December 31, 2020. The Session also proposes that she receive 5 weeks of vacation and 2 weeks of study leave. It is understood that the length of term can be extended or shortened by mutual agreement.

## **Nominating Committee Report**

The membership on the nominating committee was incomplete. Therefore, nominations for two ruling elders for the class of 2022 will be received from the floor at the annual meeting to fill Jan Lafayette and Judy Ives seats.

Submitted by Sharon Havens, Chairperson

## **2020 Nominating Committee Election**

*From the Bylaws: Two ruling elders shall be designated by and from the session, one of whom shall be chairman, and at least two members who are not session members shall be elected by the congregation at its annual meeting.*

Nominations for 2 members from the congregation will be accepted from the floor.